



Criminal History Authorization

Return Completed Form as soon as possible to:
Sentara Criminal History Processing Team:
Fax: (757)228-7441

PLEASE PRINT CLEARLY TO AVOID PROCESSING DELAYS

First Name: Full Middle Name: Last Name:
Social Security #: Date of Birth: Gender: Male Female
month / day / year

IT IS VERY IMPORTANT THAT INDIVIDUALS COMPLETE THIS FORM FULLY AND ACCURATELY. CONSIDER YOUR ANSWERS CAREFULLY. OMISSION OF ANY INFORMATION WILL BE DEEMED FALSIFICATION AND CAN RESULT IN AN OFFER BEING RESCINDED OR AN ALREADY HIRED EMPLOYEE BE TERMINATED.

All individuals expressing interest in employment at any Sentara Healthcare division, and those internal candidates applying for transfer into Sentara Lifecare, Home Care and/or Mental Health Divisions, must agree to an extensive screening process that includes a criminal history check with local, and national, police and law enforcement agencies.

List ALL addresses of residences (including college addresses, military addresses etc) within the PAST 7 YEARS, beginning with the most recent and working back. INCOMPLETE INFORMATION WILL NOT BE ACCEPTED. Attach additional sheets if necessary.

Table with 6 columns: COUNTY of Residence (Required), ZIP CODE (Required), COUNTRY* (Required), *STREET ADDRESS (Required only IF you have lived outside of the United States), FROM (YEAR), TO (YEAR)

HAVE YOU EVER BEEN CONVICTED OF ANY FELONY: Yes No
If yes, please explain nature of crime, date, and place. State whether the crime is a federal or a state offense. If more space is needed, use an additional sheet of paper.

List any PENDING court/trial dates. Please explain the nature of the charge, offense date, and city and state.

The information that I have provided is accurate to the best of my knowledge and subject to validation by Sentara Healthcare. I understand and agree that any material misrepresentation, or deliberate omission of fact in the information provided by me, may be justification for refusal to hire or transfer, or termination from Sentara Healthcare.

SIGNATURE DATE