



ADDITIONAL INFORMATION REQUEST

CLIENT NUMBER \_\_\_\_\_ STATEMENT DATE \_\_\_\_\_
If charges should be changed to Bill Patient, Medicare, Medicaid or other insurance fill in and return the information below. Please include a copy of the statement pages for which you are requesting credit. Credits can only be requested for thirty (30) days after receipt of bill.

SSN: \_\_\_\_\_ PATIENT NAME \_\_\_\_\_ DATE OF SERVICE \_\_\_\_\_
Street \_\_\_\_\_
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_
\*Date of Birth \_\_\_\_\_ \*Diagnosis/ICD-9 \_\_\_\_\_ Sex \_\_\_\_\_
\*Ordering Physician \_\_\_\_\_
Medicare ID# \_\_\_\_\_ Medicaid ID # \_\_\_\_\_ State \_\_\_\_\_
Ins. Carrier \_\_\_\_\_ Group # \_\_\_\_\_ ID # \_\_\_\_\_
Effective date of insurance \_\_\_\_\_ to \_\_\_\_\_
Ins. Carrier Address \_\_\_\_\_ Employer Name \_\_\_\_\_
Subscriber \_\_\_\_\_ Relationship \_\_\_\_\_
(IF DIFFERENT FROM PATIENT) (RELATIONSHIP OF SUBSCRIBER TO PATIENT)
Champus: Sponsor Name \_\_\_\_\_ Sponsor SSN \_\_\_\_\_ Rank \_\_\_\_\_ Branch \_\_\_\_\_

SSN: \_\_\_\_\_ PATIENT NAME \_\_\_\_\_ DATE OF SERVICE \_\_\_\_\_
Street \_\_\_\_\_
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_
\*Date of Birth \_\_\_\_\_ \*Diagnosis/ICD-9 \_\_\_\_\_ Sex \_\_\_\_\_
\*Ordering Physician \_\_\_\_\_
Medicare ID# \_\_\_\_\_ Medicaid ID # \_\_\_\_\_ State \_\_\_\_\_
Ins. Carrier \_\_\_\_\_ Group # \_\_\_\_\_ ID # \_\_\_\_\_
Effective date of insurance \_\_\_\_\_ to \_\_\_\_\_
Ins. Carrier Address \_\_\_\_\_ Employer Name \_\_\_\_\_
Subscriber \_\_\_\_\_ Relationship \_\_\_\_\_
(IF DIFFERENT FROM PATIENT) (RELATIONSHIP OF SUBSCRIBER TO PATIENT)
Champus: Sponsor Name \_\_\_\_\_ Sponsor SSN \_\_\_\_\_ Rank \_\_\_\_\_ Branch \_\_\_\_\_

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Street \_\_\_\_\_
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_
\*Date of Birth \_\_\_\_\_ \*Diagnosis/ICD-9 \_\_\_\_\_ Sex \_\_\_\_\_
\*Ordering Physician \_\_\_\_\_
Medicare ID# \_\_\_\_\_ Medicaid ID # \_\_\_\_\_ State \_\_\_\_\_
Ins. Carrier \_\_\_\_\_ Group # \_\_\_\_\_ ID # \_\_\_\_\_
Effective date of insurance \_\_\_\_\_ to \_\_\_\_\_
Ins. Carrier Address \_\_\_\_\_ Employer Name \_\_\_\_\_
Subscriber \_\_\_\_\_ Relationship \_\_\_\_\_
(IF DIFFERENT FROM PATIENT) (RELATIONSHIP OF SUBSCRIBER TO PATIENT)
Champus: Sponsor Name \_\_\_\_\_ Sponsor SSN \_\_\_\_\_ Rank \_\_\_\_\_ Branch \_\_\_\_\_

\*(REQUIRED FOR ALL INSURANCE CARRIERS)

\*\*\*Physician's or designee's signature is required in order for credit to be given for the above patients.

\*\*\*Physician or designee signature: \_\_\_\_\_ Phone # \_\_\_\_\_